

Membership Application Process

The character of The Knowlton Golf Club is a reflection of its membership. Prospective members are introduced and sponsored by existing members of the Club and final approval for all new membership applications comes from the Board of Directors.

The Nomination process is managed by the Membership Committee which recommends for membership only those candidates who demonstrate a sincere desire to participate in, maintain and enhance the Club's community and collegial atmosphere.

Sponsorship

The role of a Proposer or Secunder is a very serious one and cannot be taken lightly. It is clearly understood that as members in general, and as Proposers and Seconders in particular, our primary responsibility is to the Club. The process of membership admission starts with Proposers and Seconders. Their roles are critical to not only sustaining the membership population, but also to fellow members who are relying on their judgment to preserve the health and well-being of the Club. Qualifications for Proposers and Seconders are noted as follows:

- Proposers and Seconders must be members in good standing at the Club for a minimum of one (1) year, and must have known the candidate for at least one (1) year.
- Proposers and Seconders may include members of the Board of Directors or of the Membership Committee.
- Proposers and Seconders may not be related to the candidate.
- A Proposer and Secunder on any nomination may not be spouses of each other (husband/wife team).

Nomination Process

1. The Proposer shall contact the Director of Golf to advise that he/she has a membership candidate interested in joining the Club. The Director of Golf, if required, will contact the candidate to invite him/her to the Club for a tour and to initiate the membership application process. The Director of Golf will also confirm the candidate's needs, membership options/fees, the identity of the Proposer/Secunder, and answer any questions. If the candidate wishes to proceed, the Director of Golf will provide an application for membership to be completed in full naming his/her Proposer and Secunder.
2. The Chair of the Membership Committee will ask the Director of Golf to arrange for the candidate, accompanied by the Proposer or Secunder, to meet with a Board member and a Membership Committee member (Nomination Interview). Following a successful meeting, the

Membership Secretary will be authorized by the Chair to continue with the application process including the completion of Nomination Form.

3. The Membership Committee will receive the completed application documentation and the report from the Nomination Interview and approve/decline of the posting of the candidates' name in the Clubhouse and by email to the membership for seven (7) days for consideration by the membership.
4. Failing any appropriate objections within the 7-day posting, the Membership Committee will recommend the approval/decline of the candidate's nomination for membership to the Board of Directors.
5. The Proposer will be contacted by the Membership Chair to confirm the nomination approval/decline by the Board and the Proposer will notify the candidate of this decision.
6. Following said approval/notification, the Director of Golf will contact the new member to confirm membership services requested, personal account and billing arrangements, and to schedule new member orientation.